

## CALL FOR APPLICATIONS

The Society of Wood Science and Technology invites applications for Editor, *Wood and Fiber Science* (W&FS). The Editor provides overall management and coordination with the publisher of the quarterly Journal.

The initial term for this position begins June 1, 2022. The Editor will be appointed for a 3-year term and will overlap with the current Editor for 6 months.

In general, the Editor should excel in leadership and organizational skills, have a national and international reputation in the field, and possess academic credentials similar to a full professor. The Editor receives an honorarium of \$8500 per year.

Overview: The Editor is the principal architect of the scientific content of W&FS. The Editor is an active scientist, well-known, and well-regarded in his/her discipline. The Editor must be active in soliciting the best science from top scientists. Working with the Editorial Board members, the Editor is the arbiter of W&FS content.

### DUTIES

- Acting as an Ambassador: The Editor is the public voice of W&FS and exercises that voice through appearances on behalf of the Journal, through Editorials in the Journal, and through interactions with scientists and the public. The Editor actively promotes and solicits high-quality manuscripts.
- Leading Editorial Process: The Editor reviews submitted articles for appropriate content for W&FS, required format and overall acceptability of research content.
  - Assigns appropriate articles to Assistant Editor, as appropriate
  - Sends submitted articles to reviewers, obtains comments and returns to authors with reviewers' recommendations
  - Sends accepted articles to publisher for copyediting and formatting
  - Communicates with authors during all steps of procedures, including invoice details

- Publishes issue quarterly in January, April, July, and October
- Compiles Proceedings for SWST Annual Meeting
- Maintains the DOI spreadsheet with each new issue published and makes sure the DOI number is placed on article before publication
- Working with Executive Board: The Editor serves on the Executive Board; serves as an ex-officio member of the Marra Award Committee and cooperates in evaluation of papers for consideration; and processes and writes copy for publication of the Marra Award and other SWST awards in W&FS.

### MINIMUM/REQUIRED QUALIFICATIONS

- Past or current researcher in the field of Wood Science
- Experience with scientific journals through publishing, editing, or managing
- Knowledgeable about all fields of Wood Science
- Excellent organization skills
- Demonstrated computer literacy

Time Commitment: The anticipated commitment is 10 to 15 h/wk with intense activity during compilation of Annual Proceedings and during publishing of issues.

Start Date: June 1, 2022 to overlap with existing Editor for last two issues of 2022.

To Apply: Provide a detailed cover letter explaining your skills and experiences to meet the required qualifications, along with your CV to Vicki Herian at [vicki@swst.org](mailto:vicki@swst.org).

For further information, contact current Editor, Susan LeVan-Green at [sue.levangreen@gmail.com](mailto:sue.levangreen@gmail.com) or 608-235-8667.

*Editor, Wood and Fiber Science Society of  
Wood Science and Technology  
Applications Due April 1, 2022*